



September 2025

Dear Parent / Carer,

Admission to Fellside Nursery – September 2026 Entry

Thank you for your enquiry regarding the availability of a place for your child in our Nursery. Please find enclosed our Nursery Application Form for completion. The Nursery unit has an agreed admission number of 52 part-time places (equivalent to 26 full time). Preference will be given to three-year-olds who would only have the opportunity to benefit from nursery education for one academic year prior to commencing full-time education.

Both our full school prospectus and our separate Nursery prospectus are available to download from our school website <http://fellsideprimary.co.uk/key-documents/> Paper copies are available from the school on request. There is much information about life at Fellside on our website, and we would recommend you visit it to get a real 'flavour' of our school and our Nursery.

Flexible Patterns of Provision

In order to provide greater parental flexibility, and also to be able to offer eligible parents 30 hours of free early education/childcare, we can offer you the following:

- 2 ½ days (Mondays and Tuesdays 8.30-3.30pm and Wednesdays 8.30am-11.30pm)
- 2 ½ days (Wednesdays 12.30 to 3.30pm and Thursdays and Fridays 8.30am to 3.30pm)
- 5 full days (Monday to Friday 8.30am to 3.30pm)

Full-day options will include a break for lunch where children are given a school meal (currently chargeable at £4.00 per day).

If you are interested in a full-time Nursery place, the enclosed leaflet details the eligibility criteria for this. In order to be able to, as far as possible, tailor our provision according to demand, we are asking that parents indicate **up to two preferences** for their child on the enclosed application form.

Open Evenings and Nursery Tours

As an integral part of our school, we are particularly proud of our Nursery provision at Fellside and keen for you to come to see it for yourself. We are planning a couple of drop-in sessions for parents (and their children) as follows:

- Thursday 23rd October (2pm) (for parents interested in children starting In January or April if eligible)
- Thursday 20th November (2pm)

Parents are asked to book ahead to attend a session by contacting our Administration Manager, Julia Knox, by email: juliaknox@gateshead.gov.uk, or calling the school office on 0191 4887486. We will require your name, contact telephone number, your family group size (maximum of 2 adults and child). We will confirm your slot by email.

The Application Process

We will allocate places using our Fellside Nursery Admissions Policy. This policy can be found on our school website <http://fellsideprimary.co.uk/nursery-admissions/>

To apply for a place please complete and return the application form to school. **Application Forms must be received by 15th January 2026.**

We will notify you in due course if a place is available for your child. We ask that you be aware that a place in the Nursery does not guarantee a place in our Reception class. **Please inform us immediately if, for**

any reason, you decide to withdraw your request for a place in the Nursery, or if you change your address.

Wrap-around Care at Fellside Fun Club (External Provider)

To assist further with your childcare needs, we offer wrap-around care at Fellside via our 'Fellside Fun Club'. This is a before/after school provider in operation from 7.25am until 8.50am and again from 3.20pm to 5.50pm. Breakfast in the morning and snacks in the afternoon are provided. As we work in close partnership with them, parents eligible to 30 hours early education/childcare can use part of this entitlement at Fun Club. Information packs are available upon request, or via our school website:

<http://fellsideprimary.co.uk/fellside-fun-club-3/>

I hope that you will decide to apply to Fellside and look forward to receiving your application and meeting you at one of our open evenings.

Yours sincerely



Mrs Caroline Green
Head Teacher